



Position: Isabella County Child Advocacy Center (ICCAC) Prevention Educator

Job Description

The **Prevention Educator** is responsible for delivering the Isabella County Child Advocacy Center's child abuse and neglect prevention education programs in local schools and throughout the community. The primary role of this position is to teach the *Protect Yourself* curriculum to 1st and 3rd grade students and the *Safer, Smarter Teens* curriculum to 7th and 9th grade students within Isabella County schools. The Prevention Educator also supports broader prevention initiatives, community education, and awareness activities that advance the mission of the ICCAC.

Specific Duties or Job Responsibilities

- **Prevention Education Instruction**
 - Present *Protect Yourself* lessons to 1st and 3rd grade classrooms and *Safer, Smarter Teens* lessons to 7th and 9th grade classrooms across Isabella County.
 - Coordinate scheduling and logistics with schools to ensure effective program delivery.
 - Maintain accurate records of schools, classrooms, and students served.
 - Collect and submit evaluation data as required.
- **Community and Parent Education**
 - Support Program Director in coordinating and facilitating prevention education classes for parents and caregivers.
 - Support Program Director in facilitating community trainings related to child abuse prevention, such as Darkness to Light, Mandated Reporter training, or other evidence-based programs.
- **Program Representation and Collaboration**
 - Serve as a professional spokesperson for ICCAC prevention programs.
 - Promote ICCAC's mission and prevention initiatives through presentations, events, and partnerships.
 - Collaborate with schools, agencies, and community partners to expand prevention efforts.
- **Awareness and Outreach**
 - Assist in planning and implementing awareness activities and community trainings during Child Abuse Prevention Month (April).
 - Participate in ICCAC outreach and fundraising events as needed.
- **Other Duties**
 - Perform other related duties as assigned to support ICCAC's mission and programs.
 - This job description is not intended to cover or contain a comprehensive listing of duties. Responsibilities may change or new ones may be assigned at any time.

Qualifications

- Bachelor's degree in Social Work, Family Studies, Child Development, Education, Sociology, Psychology, Human Services, or a related field preferred.
- Two years of experience in education, prevention, or human services preferred.
- Strong communication, presentation, and organizational skills.
- Ability to build positive relationships with students, educators, and community members.
- Knowledge of Isabella County community resources preferred.
- Comfort presenting to large and small groups of children and adults.

Position Type

Hours: Part-time, approximately 20 hours per week (typically 7:30 a.m. – 2:30 p.m., or as approved by Supervisor). Occasional evening or weekend hours may be required.

Job Location: Varies day-to-day based on school schedule. Isabella County Child Advocacy Center Office.

Salary Range: \$18,000-\$20,000 based on experience

Supervised by: Prevention Education Director

Classification: Hourly

Position Classification: Hourly, Part-time

Travel: Will be required to travel to schools. May be required to travel for trainings or conferences

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____